

FAUQUIER COUNTY AIRPORT COMMITTEE

MEETING SUMMARY

REGULAR MEETING

Monday, June 26, 2006 – 5:30 p.m.

Warrenton-Fauquier Airport – Conference Room

1. Call to Order:

The Chairman called the meeting of the Fauquier County Airport Committee to order at 5:35 p.m. on 26 June 2006 in the Warrenton-Fauquier Airport Conference Room, Warrenton, Virginia. In attendance were:

Committee (Voting) Members:

James W. Van Luven

Rick Gerhardt

Bob Newman

Arthur Nash

Willis P. Risdon

Center District Representative

Cedar Run District Representative

Airport Tenant/Owner

Marshall District Representative

Citizen at Large

County Staff:

Tony Hooper

Michael Anderson

Chrissy Kirby

Deputy County Administrator

Airport Manager

Administrative Specialist, County Administration

Staff:

Michelle Glitzner

Steve Roszel, Sr.

Mike DuBeau

Essar Aviation

Essar Aviation

Campbell and Paris Engineers

Absent:

Charles M. Medvitz

Dennis Hunsberger

Frank Rader

Scott District Representative

Citizen at Large

Lee District Representative

Visitors:

Larry Setti

Gene Colabistto

Rich Dykes

John Cantrell

Jennifer Holloway

David Fields

Chris Batcheller

Ross Dillman

2. Adoption of Agenda:

Tony Hooper presented the addition of one (1) item to the June 26, 2006 agenda, an update from Adventure Air Avionix (A3). Jim Van Luven moved and Bob Newman seconded a motion to adopt the June 26, 2006 meeting agenda as amended. The motion carried unanimously.

3. Citizens' Time:

No one spoke.

4. Adoption of the Minutes:

Willis Risdon moved and Jim Van Luven seconded a motion to adopt the May 22, 2006 meeting minutes. The motion carried unanimously.

5. Update – Airport Manager:

Mike Anderson reported on the following:

Airport Operations

- Currently, there are two NOTAM's in effect, "PAPI runway 14 and 32 out of service", "Runway 32 REIL malfunctioning".
- The Hangar Wait List now has 22 individuals who have paid a deposit. There was one turn-over this Month with one person added.
- We are currently collecting rent on 47 County hangars and 20 tie downs.

Airport Construction and Maintenance Projects

- The water and sewer project for Hangars 3 and 4 is 60% complete.
- The AWOS project is awaiting final approval from State Finance Department. But still appears that it will receive final approval.
- The ILS is also awaiting approval. The Glide Slope and Localizer will most likely be approved; the approach lighting system however does not look promising.
- Bids for both ILS and AWOS were 40% - 70% higher than expected.

6. Update – FBO:

Steve Roszel, Sr. advised the Committee that the new Director of Maintenance for Essar Aviation will begin work next week. Mr. Roszel indicated that further updates will be provided at the next Airport Committee meeting.

7. Update – Campbell and Paris Engineers:

Mike DuBeau reviewed the following project updates:

- Close-out for Runway Project Phase II and III will be completed by June 30, 2006
- T-Hangar #4 – final grading this week
- T-Hangar #3 and #4 – paving operations will be complete within approximately two (2) weeks
- AWOS – still in progress

8. Update – Adventure Air Avionix (A3):

Chris Batcheller reported to the Committee that negotiations with Essar Aviation have been completed regarding leasing of a portion of the Maintenance Facility at Warrenton-Fauquier Airport. Mr. Batcheller indicated that at this time, there will be need to further pursue approval of outside facilities. Tony Hooper will work with Essar Aviation and the County Attorney to amend the current Lease Agreement.

9. Update – Tony Hooper:

Tony Hooper provided a brief update on pending Airport Business Operating Applications/Permits. Mr. Hooper indicated that he, Rick Gerhardt and Bob Newman, along with staff from SkyWorld Aviation, have met with the Fauquier County Building Officials' office and it has been determined that SkyWorld Aviation has met all Building and Zoning requirements for the operation of a business at Warrenton-Fauquier Airport. Mr. Hooper advised the Committee that the final requirement which needs to be met is the Virginia Department of Aviation's repayment schedule for use of hangar building for maintenance services. Mr. Hooper will continue to work with the Virginia Department of Aviation and SkyWorld Aviation to assist in satisfying this final requirement.

Mr. Hooper advised the Committee, that effective August 1, 2006, Chrissy Kirby will become the full-time Administrative Specialist for Warrenton-Fauquier Airport. Mr. Hooper further stated that the current part-time temporary office position will be eliminated on July 28, 2006.

Mr. Hooper indicated that he would like to schedule a meeting with Mid-Atlantic Aviation to continue discussion on the design and construction of the Clear Span Hangar building at the Airport. Mr. Hooper stated that the Virginia Department of Aviation will not provide State funding for the construction of a Clear Span Hangar building that will be utilize as a maintenance facility.

Mr. Hooper reported that the Airport has received support from the Federal Aviation Administration for funding of the final land acquisition phase. The total cost of the final acquisition is approximately \$876,000 for three parcels.

10. Roundtable:

Jim Van Luven requested an update on the collection of the Airport Maintenance Fees. Chrissy Kirby indicated that at this time there were only two (2) outstanding invoices and collection efforts are underway.

Mr. Van Luven presented a proposal of the creation of a subcommittee to begin future planning needs assessment for the Airport. Mr. Van Luven indicated that the #1 priority at this time would be to obtain the necessary Airport Master Plan Update. Bob Newman requested that focus should be emphasized on the construction or rehabilitation of the Airport access road.

Mr. Hooper advised the Committee that due to summer vacation schedules, rescheduling of the July 2006 meeting would be necessary. After brief discussions among Committee members, it was determined that the regularly scheduled July 2006 Committee meeting will be cancelled and the next Airport Committee meeting will be held August 28, 2006.

Mr. Van Luven requested that Chrissy Kirby schedule an Airport Operations/Finance Subcommittee meeting prior to the next Airport Committee meeting.

With no further business Willis Risdon moved and Bob Newman seconded to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 6:25 p.m.

The next Airport Committee meeting will be August 28, 2006.